

The Christmas Storage Pack-Away Checklist

Pack It All Away in 30 Minutes, Even in a Small Space

1. Find Your Storage Space First

Small homes store holiday things in odd corners. Measure before you buy, so every container fits.

Spot	What to measure	Your note
Under the bed	Gap between floor and bed frame (inches)	
Closet shelf	Shelf depth and height	
Closet corner or behind a door	Floor width for a tree bag	
Back of a door or closet rod	Free hanging length for gift wrap	
Garage, attic or hall cupboard	Shelf space for stackable bins	

2. The 30-Minute Pack-Away Plan

Time	Task	Done?
Minutes 0 to 10	Take down the tree, fold or take apart sections, zip into the tree bag. Wrap the wreath in tissue and zip it into its bag.	
Minutes 10 to 20	Wrap the ornaments in tissue and place them in the divided box. Wind each string of lights on a reel.	
Minutes 20 to 30	Roll up leftover wrap, sort bows and tags into pockets, compress soft textiles in vacuum bags, label every container.	

3. What Goes Where

Item	Container idea	Where it lives
Artificial tree	Tree storage bag	Closet corner or behind a door
Ornaments	Divided ornament box	Closet shelf
Wreath	Flat wreath bag	Under the bed or on a shelf
String lights	Light reels	Shelf or inside the tree bag
Gift wrap and bows	Under-bed or hanging organizer	Under the bed or behind a door

Stockings, tree skirt, throws	Vacuum storage bags	Shelf or under the bed
Small pieces	Clear lidded bins	Shelf

4. Label and Inventory Sheet

Write what is in each container and where it lives, so next December takes minutes.

Container	Contents	Location
Bin or bag 1		
Bin or bag 2		
Bin or bag 3		
Bin or bag 4		
Bin or bag 5		

- Label the end of each container, not the top.
- Take a photo of your tree before you take it down, so next year is easier.

5. Buy Before the Rush

Pack-away season peaks right after Christmas, and popular storage bags and boxes can sell out. Order what you need in November or early December and have it ready.

- Count your ornaments and string lights before you buy.
- Measure the tree height, the wreath width and the gap under your bed.
- Order the tree bag and ornament box first, since they are the biggest items.
- Set aside 30 minutes on the day you take the tree down.

6. Storage Budget

Item	Budget	Priority (1 to 3)	Bought?
Tree and wreath bags			
Ornament box and light reels			
Gift wrap storage			
Bins, bags and labels			
Total			

